

**Kids First Communities Board Meeting**  
**Hybrid Meeting**  
**In-Person Meeting: The Village - Osceola**  
**Electronic Meeting: VIA Zoom**  
**March 21, 2024 • 5:00 PM**

Mary DeLong, Board Chair called the board meeting to order at 5:00 PM with a declaration of a quorum.

**Board Members Present:**

Mary DeLong, Clarke (required human services); Ron Schlichte, Clarke (required business); Linda Prunty, Wayne (public/elected official); Athena Porter, Decatur (required consumer); Marvin McCann, Clarke (required education);

**Board Members Absent:** Excused: Donna Murphy, Wayne (required faith); Kathy Lerma, Decatur (required health)

**Director Present:** Jenny Robinson

**Guests:** Kristie Vasey (Orchard Place CCRR); Susan Moore & Jessica Hysell (Wayne County PH)

No additions or corrections to agenda.

Motion to approve agenda: Ron Schlichte

Second: Linda Prunty

Action: All ayes motion carried unanimously.

After reviewing minutes from the 1/25/2024 meeting, motion to approve minutes as presented.

Motion to approve: Ron Schlichte

Second: Marvin McCann

Action: All ayes motion carried unanimously.

**Reports:**

**Financial Reports**

- **FY2024 Financial Reports**
  - Early Childhood: FY2024 Financial Report and Ledger distributed for review.  
Total spent YTD of \$30,832.38 or 39% of funds spent YTD, with anticipated spend of \$65,232.38 with a 19% carry over amount.
  - School Ready: FY2024 Financial Report and Ledger distributed for review.  
Total spent YTD of \$198,237.02 or 50% of funds spent YTD, with anticipated spend of \$327,413.17 with a 19% carry over amount.

After review of the FY2024 financial reports, a motion was made to approve the FY2024 financial reports and claims.

Motion to approve: Linda Prunty

Second: Athena Porter

Action: All ayes motion carried unanimously

**Director Report**

Copies of the Director report was distributed for Board member review and discussion. Meetings attended since our last meeting were recapped on the report. The following items were highlighted:

- Credentials for Child Care grant is due March 29, 2024.
- Legislation update Eidie Walton and Joel Fry with Forum Schedule for 3/22
- April Prevent Child Abuse Awareness Month (wear blue day Friday, April 5)
- HHS Realignment Update-SF 2354 and HF 2509 for BHHS requires Iowa HHS to divide the state into BHHS regions and to designate an administrative services organization to oversee each region. Both bills are exempt from funnel deadlines.

### **Agency/community updates**

- Susan Moore, with Wayne County PH updates included an overview of the New Mom baby bag program, Wayne county had 185 babies last year. Program had originally written the grant for infant seats and supplies. Susan stepped in and is evaluating needs now. Building a relationship with new parents has been a priority. The baby back program gives supplies and information for the moms. WCH will become a mother's milk bank depot. There will be a community shower coordinated with the hospital.
- Kristie with CCR&R: Michelle has had a lot of trainings in the KFC area and has assisted a new childcare provider start up in Decatur County. Peer to Peer events have gone over well.

### **New Business:**

- Wayne County PH Baby Bag program has submitted a budget reclassification to reduce the number of car seats purchased from 12 to 5 and purchase infant beds and needed baby items for bags with remaining funds.

Motion was made to approve the Budget Reclassification for Wayne County PH.

Motion to approve: Ron Schlichte

Second: Marvin McCann

Action: All ayes motion carried unanimously.

- KFC Program Appreciation Event will be the 1<sup>st</sup> or 2<sup>nd</sup> week of June in Osceola. Jenny will send a planning request from the board. Mary will check on location.
- FY2024 KFC Literacy Grant will be available next week and due 4/12/2024. There will be funding available for child care quality improvement grants. After review of financials from the board.

Motion was made to approve Child Care grants up to \$20,000

Motion to approve: Marvin McCann

Second: Ron Schlichte

Action: All ayes motion carried unanimously

- FY2025 ICAP insurance renewal was discussed.

Motion was made to approve FY2025 renewal of ICAP Insurance

Motion to approve: Ron Schlichte

Second: Athena Porter

Action: All ayes motion carried unanimously

- FY2024 Annual Board/Director Evaluation is due 4/12/2024 from the board members.

### **Old Business:**

FY2025 RFP Renewal was released and emailed to programs and due 4/16/2024.

RFP Committee includes Mary DeLong, Linda Prunty, and Kathy Lerma. Meeting scheduled for Monday, April 29 at 10:00 am. Jenny will check on Clarke Decatur PH conference room.

### **Board Development**

- Director reviewed updates of Tool O with the board. This was approved at the ECI State Board meeting on March 1.
- Director provided information on the WAGES program for child care wage enhancements available.

### **Meeting dates**

Next board meeting will be May 16 at 5:00 PM at The Village in Osceola.

### **Adjournment:**

Upon motion by Ron Schlichte, seconded by Marvin McCann, followed by unanimous vote, the meeting adjourned at 5:56 PM.

Submitted Jenny Robinson, KFC Director  
Recorded by Athena Porter, KFC Secretary