

Kids First Communities Board Meeting
Hybrid Meeting
In-Person Meeting: Central Decatur Elementary
Electronic Meeting: VIA Zoom
October 19, 2023 • 5:00 PM

Mary DeLong, Board Chair called the board meeting to order at 5:07 PM with a declaration of a quorum.

Board Members Present:

Mary DeLong, Clarke (required human services); Ron Schlichte, Clarke (required business); Kathy Lerma, Decatur (citizen); Donna Murphy, Wayne (required faith); Linda Prunty, Wayne (public/elected official)

Board Members Absent: Excused: Athena Porter, Decatur (required consumer); Marvin McCann, Clarke (required education); Tiffany Johnson, Decatur (required health)

Director Present: Jenny Robinson

Guests: Michelle Greenough (Orchard Place CCRR); Crystal Hansen (The Village)

No additions or corrections to agenda.

Motion to approve agenda: Ron Schlichte

Second: Donna Murphy

Action: All ayes motion carried unanimously.

After reviewing minutes from the 8/17/2023 meeting, motion to approve minutes as presented.

Motion to approve: Ron Schlichte

Second: Mary DeLong

Action: All ayes motion carried unanimously.

Reports:

Financial Reports

- **FY2024 Financial Reports**
 - Early Childhood: FY2024 Financial Report and Ledger distributed for review.
Total spent YTD of \$12,257.15 or 16% of funds spent YTD
 - School Ready: FY2024 Financial Report and Ledger distributed for review.
Total spent YTD of \$57,948.85 or 15% of funds spent YTD

After review of the FY2024 financial reports, a motion was made to approve the FY2024 financial reports and claims.

Motion to approve: Linda Prunty

Second: Donna Murphy

Action: All ayes motion carried unanimously

Director Report

Copies of the Director report were distributed for Board member review and discussion. Meetings attended since our last meeting were recapped on the report. The following items were highlighted:

- Child Care Business Incentive grant available. This is a third round of funding to encourage employers to offer child care as a benefit to their employees. Due November 2, 2023.
- IQ4K Training Reimbursement program is available for eligible participants to receive \$20 an hour for approved IQ4K trainings.
- Iowa Navigators, free health insurance resource now has resources in Spanish.
- HHS Alignment update, included Iowa Boards and Commissions final report included recommendation of a reduction of 111 or 43% boards and commissions. A one-page summary was provided to the board on recommendations. Townhall meeting will be scheduled for October 31 with more details to come.
- Discussion on the HHS monthly child care provider data collection. Webinar is available on October 24, 2023.

- Family Support Perinatal Specialist Digital badge program available for free educational resources provided by Iowa MIECHV State Home Visitation.
- Healthy Child Care Iowa (HCCI) Newsletter Oct 2023 was provided to the board for review.

Agency/community updates

- Michelle Greenough with CCRR updated the board on CCR&R program. Completing fall trainings in Osceola. Working with some new providers in the Leon area and Lamoni areas, as well as Murray in Clarke County.
- Crystal Hansen updated the board on The Village, including community partnerships, fall staff training, continue to utilize First Children's Finance resources and IEMHC, working on quality improvement projects including new flooring, fencing and water heater.

New Business:

- The Village has made a request to reallocate funds that were designated for transportation to quality and safety improvement projects, including new fencing around play area and water heater for building.
 Motion was made to approve the reallocation of \$3,000.
 Motion to approve: Ron Schlichte
 Second: Linda Prunty
 Action: All ayes motion carried unanimously.
- KFC Policies and Procedure committee provided amendments to the policies and bylaws. Board reviewed summary of the changes, including changing the number of required board members on the KFC local EECl board from 8-12 to 6-10.
 Motion was made to approved the amendments to the polices and bylaws.
 Motion to approve: Ron Schlichte
 Second: Mary DeLong
 Action: All ayes motion carried unanimously
- FY2024 AEICIABA Annual Association meeting is scheduled for November 9, 2023 10:00-3:15 PM at the Hilton Garden Inn in West Des Moines, with a leadership training and social schedule November 8. Board designee, Mary DeLong and director are invited to attend. If anyone else on the board would like to attend, let Jenny know.
- Contract monitoring schedule was reviewed. Site visits will be scheduled starting in November. Board members wishing to attend will let Jenny know.

Old Business:

None

Board Development

- Annual conflict of interest/code of ethic policy. Board members will return if they haven't.
- Board Member Orientation was held on October 19 at 4:00 pm before the board meeting at Central Decatur Elementary with a tour of Little Cards preschool program.

Meeting dates

Next board meeting will be January 18, 2023 at 5:00 PM at The Village in Osceola.

Adjournment:

Upon motion by Ron Schlichte, seconded by Donna Murphy, followed by unanimous vote, the meeting adjourned at 5:53 PM.

Submitted Jenny Robinson, KFC Director
 Recorded by Mary DeLong, Board Chair