

Kids First Communities Board Meeting
Hybrid Meeting
In-Person Meeting: Osceola at The Village
Electronic Meeting: VIA Zoom
August 17, 2023 • 5:00 PM

Mary DeLong, Board Chair called the board meeting to order at 5:02 PM with a declaration of a quorum.

Board Members Present:

Mary DeLong, Clarke (required human services); Ron Schlichte, Clarke (required business); Athena Porter, Decatur (required consumer); Kathy Lerma, Decatur (citizen); Donna Murphy, Wayne (required faith);

Board Members Absent: Excused: Linda Prunty, Wayne (public/elected official); Marvin McCann, Clarke (required education); Tiffany Johnson, Decatur (required health)

Director Present: Jenny Robinson

Guests: Gina Wells (Orchard Place CCRR)

No additions to agenda. Correction to date on the annual report: FY2023 Annual Report
Motion to approve agenda with correction: Kathy Lerma
Second: Ron Schlichte
Action: All ayes motion carried unanimously.

After reviewing minutes from the 6/15/2023 meeting, motion to approve minutes as presented.
Motion to approve: Kathy Lerma
Second: Donna Murphy
Action: All ayes motion carried unanimously.

Reports:

Financial Reports

- **FY2023 Final Financial Reports**
 - Early Childhood: FY2023 Final Financial Report and Ledger distributed for review.
Total spent YTD of \$78,062.34 or 93% with carry over balance of \$6,184.31 or 8%
 - School Ready: Financial Report and Ledger distributed for review.
Total spent YTD of \$374,341.82 or 88% with carry over balance of \$45,537.36 or 13%.

After review of the FY2023 financial reports, a motion was made to approve the FY2023 financial reports and claims.
Motion to approve: Ron Schlichte
Second: Kathy Lerma
Action: All ayes motion carried unanimously

- **FY2024 Financial Reports**
 - Early Childhood: FY2024 Financial Report and Ledger distributed for review.
Total spent YTD of \$4,750.68 or 6% of funds spent YTD
 - School Ready: FY2024 Financial Report and Ledger distributed for review.
Total spent YTD of \$2,566.30 or 1% of funds spent YTD

After review of the FY2024 financial reports, a motion was made to approve the FY2024 financial reports and claims.
Motion to approve: Ron Schlichte
Second: Kathy Lerma
Action: All ayes motion carried unanimously

Director Report

Copies of the Director report were distributed for Board member review and discussion. Meetings attended since our last meeting were recapped on the report. The following items were highlighted:

- Child Care Assistance flyer was distributed. Effective July 5, 2023 child care assistance is available to the workforce with no income max for eligibility. This is a one-year pilot program available to the workforce.
- HHS Alignment update, included special ECI Director/Board Chair meeting.
- In-home mini grant testimony from providers

New Business:

- FY2023 Executive Summary and Annual Report was presented and EC/SR financial statements were reviewed.
Motion was made to approve the FY2023 Annual Report/Financial Statements.
Motion to approve: Kathy Lerma
Second: Donna Murphy
Action: All ayes motion carried unanimously.
- FY2024 Annual AECIBA Designation Representative was reviewed.
Motion was made designate chair Mary DeLong as representative for FY2024.
Motion to approve: Ron Schlichte
Second: Kathy Lerma
Action: All ayes motion carried unanimously

Old Business:

- Bylaw/policy update. Committee still reviewing to present for board approval in October.
Motion was made to add code of ethics to conflict-of-interest policy.
Motion to approve: Athena Porter
Second: Ron Schlichte
Action: All ayes motion carried unanimously

Board Development

- Board members to sign the annual conflict of interest/code of ethic policy and return
- Board Member Orientation will be held on October 19 at 4:00 pm before the board meeting. Meeting will be held in Leon.
- Clarke/Decatur PAT program update was presented, including staffing updates.

Agency/community updates

- Gina Wells updated the board on CCR&R program. CPR/First Aid is now free to all child care providers. Working on training plans for the year. Jessica is the new IQ4K specialist for the KFC area.
- Mary DeLong shared the Homeless Coalition was a success in June with about 100 people attending.

Meeting dates

Next board meeting will be October 19, 2023 at 5:00 PM in Leon.

Adjournment:

Upon motion by Ron Schlichte, seconded by Athena Porter, followed by unanimous vote, the meeting adjourned at 5:47 PM.

Submitted Jenny Robinson, KFC Director
Recorded by Athena Porter, Recording Secretary