

Kids First Communities Board Meeting
Hybrid Meeting
In-Person Meeting: Afton Methodist Church
Electronic Meeting: VIA Zoom
August 27, 2026 • 5:00 PM

Mary DeLong, Quad Counties Board Chair called the board meeting to order at 5:02 PM with a declaration of a quorum.

Board Members Present:

Mary DeLong (Human Services/Clarke); Athena Porter (Consumer Parent/Decatur); Marvin McCann (Elected Official/Clarke); Kathy Lerma (Citizen/Decatur); Al Rusk (Faith/Ringgold); Sandra Donaldson (Citizen/Taylor); Angie Mullen (Education/Adams)

Board Members Absent: Linda Prunty (Business/Wayne); Jen Frederick (Health/Union);

Director Present: Jenny Robinson

Guests: Kristie Nixon, SWCC PAT; Amanda Jaramillo Ayon, IECMHC; Crystal Schafer, Adams County Citizen

Agenda Review

Corrections to agenda include moving up Board Member Review on the Agenda.

Motion to approve agenda with update: Kathy Lerma

Second: Sandra Donaldson

Action: All ayes motion carried unanimously.

Agency Updates:

Kristie Nixon with SWCC PAT serving Union, Adams, Taylor and Union Counties updated the board on a Parent Educator opening that will serve Union and Adams counties.

Past Meeting Minutes Review

After reviewing minutes from the 7/16/2026 Kids First Communities Board Meeting motion to approve meeting minutes as presented.

Motion to approve: Kathy Lerma

Second: Jen Frederick

Action: All ayes motion carried unanimously.

Board Member Review

Board Member application was received from Crystal Schafer from Adams County. After board review, a motion to approve new board member, effective 8/27/2026

Motion to approve: Kathy Lerma

Second: Sandra Donaldson

Action: All ayes motion carried unanimously.

Reports:

Financial Reports

- **FY2026 Financial Reports**

- FY2026 KFC Financial Report and Ledger Revision distributed for review.

Funds Spent YTD: \$384,545.38 or 86% YTD, with a carry over balance of \$62,612.28 or 17%.

After reviewing the FY2026 KFC Financial Report and Ledger, a motion was made to approve the FY2026 Financial Reports and claims as presented.

Motion to approve: Al Rusk

Second: Kathy Lerma

Action: All ayes motion carried unanimously

- **FY2027 Financial Reports**
 - FY2027 KFC Financial Report and Ledger Revision distributed for review.
Funds Spent YTD: \$30,015.06 or 4% YTD.

After reviewing the FY2027 KFC Financial Report and Ledger, a motion was made to approve the Financial Reports and claims as presented.

Motion to approve: Sandra Donaldson
Second: Kathy Lerma
Action: All ayes motion carried unanimously

Director Report

Copies of the Director report was distributed for Board member review and discussion. Meetings attended since our last meeting were recapped in the report. The following items were highlighted:

- **Iowa Prevent Child Abuse Iowa (PCA)** will no longer exist and will be replaced with the Iowa ACEs 360 state initiative.
 - Iowa ACEs 360 will continue to promote Prevent Child Abuse Awareness activities such as April PCA Awareness month, PCA Conference and will remain a National PCA member.
 - Our area currently receives ICAPP funding (2 of 3rd year) that is a 7 county collaboration for Home Visitation programs and Sexual Abuse Training in Wayne County. This is administered through Kid Care Committee, Adams/Taylor PCA Council.
 - Iowa ACEs will be looking for funding opportunities.
- **HHS Child Care Information** – As of June 30, 2026
 - Child Care Numbers for the 7 counties was presented to the board for Registered Child Care Homes and Centers for review. There are only 4 IQ4K ratings of 5 in the State and Union County has an in home provider that holds a IQ4K of 5!
- **Contract Monitoring Review**
 - Program schedule was reviewed for Q1 and Q2 and each program will be highlighted at the board meetings.
- **Upcoming Events:**
 - Mental Health Resource Open House in Creston for Rosecrance – Thurs, Sept 3, 10 AM-12:30 PM
 - Ringgold County Community Health Fair – Wed, Sept 9 3-6 PM
 - Decatur County Our of Darkness Suicide Prevention Glow Walk – Tues, Sept 22, 5-8 PM
 - Taylor County Baby Shower – Thurs, Sept 24 3:30-6 PM
 - Union County Hidden in Plain Site Trailer – Mon, Oct 5
- **Board Future Projects include:**
 - Creating a Board Orientation for October; Partnering with CCRR to stay connected to Child Care providers; IECMHC rollout to funded programs in Clarke, Decatur, and Wayne counties

New Business

- **FY2027 ECI State Contract Amendment**
 - FY2027 Updates from ECI Board Meeting to include updates to Appendix A – cleaned up version to include reduce duplication and due date consistency and clarification on required vs. recommended activities to align with Iowa Code and ECI policy. Removed Appendix B, that include a section 3 policy. Coming week of 8/25 from the state. No updates on this, but will be emailed to Board Chair.
- **FY2027 CIJDC EOR Amendment**
 - ICAP concerns for current EOR contracts included each ECI area setting up a separate EIN number and a Co-Employer relationship agreement. After reviewing the FY2027 CIJDC Co-Employer Agreement, amendment to EOR Agreement, a motion was made to approve as presented.
Motion to approve: Kathy Lerma
Second: Marvin McCann
Action: All ayes motion carried unanimously.

- **FY2027 Association of Early Childhood Iowa Area Boards and Advocate (AECIABA) Membership**
 - For FY2027 AECIABA membership are encouraged to donate private funds for membership. Board discussed asking board members and PCA council for donations. Total Cost is \$584.00 A motion was made to continue membership for FY2027.
 Motion to approve: Al Rusk
 Second: Marvin McCann
 Action: All ayes motion carried unanimously.
- **Quality Improvement Grant Application Review**
 - Funding for Quality Improvement application was reviewed that funding was awarded but not processed in FY2026. After board reviewed details, a motion was made to approve funding to Joyful Sparks Preschool for \$1,000.00 in FY2027.
 Motion to approve: Sandra Donaldson
 Second: Kathy Lerma
 Action: All ayes motion carried unanimously.
- **Open Records and Meetings Requirement**
 - All new board members are required to attend Open Records and Meeting Requirements training to receive a one-time certification. KFC area reviewed other requirement, which included identifying a physical posting requirement, a motion was made to approve the physical posting at the Afton Methodist Church.
 Motion to approve: Marvin McCann
 Second: Al Rusk
 Action: All ayes motion carried unanimously.
- **FY2026 Qualtrics Reports**
 - FY2026 Qualtrics Reports for KFC and Quad Counties were presented to board for review, which are due August 31, 2026, a motion was made to approve reports as presented.
 Motion to approve: Kathy Lerma
 Second: Al Rusk
 Action: All ayes motion carried unanimously.
- **FY2026 Iowa Grants/Financial Reports**
 - FY2026 Iowa Grant Report and Financial Statements for KFC and Quad Counties were presented to board for review, which are due September 15, 2026, a motion was made to approve reports as presented.
 Motion to approve: Kathy Lerma
 Second: Sandra Donaldson
 Action: All ayes motion carried unanimously.

Old Business:

- Audit Updates - FY2025 CIJDC for KFC and Quad Counties still pending.

Board Development

- Board Member Review, recruit for Ringgold, Wayne and Union.
- Open Meeting/Records training is encouraged board members, required for new board members.
- Board Orientation will be scheduled at end of new board meeting in October.
- Program Highlight: IEHMH, Amanda Jaramillo Ayon presented to the board.

Meeting Dates

Next Meeting: Thursday, October 15 at 5:00 PM

Future Meeting Dates:

January 15; March 18; May 20; June 17, 2027

Adjournment:

Upon motion by Kathy Lerma, seconded by Sandra Donaldson, followed by unanimous vote, the meeting adjourned at 6:21 PM.

Submitted Jenny Robinson, KFC Director

Recorded by Athena Porter, KFC Board Secretary

DRAFT